



AGENDA

SILOAM SPRINGS UTILITY COMMISSION
SEPTEMBER 28, 2023
CITY HALL BOARD ROOM / 5:30 PM

- I. Opening of Regularly Scheduled Meeting**
 - A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Approval of Minutes of the August 31, 2023 Regular Meeting

- II. Electric Department Updates**
 - A. Approval to solicit bids on a 20MVA transformer
 - B. Update on Simmons fiber project
 - C. Completion of the Moss substation addition

- III. Water/Wastewater Department Updates**
 - A. North water tower painting
 - B. Maxwell Street sewer project
 - C. Smoke testing update

- IV. Adjournment**

**MINUTES OF THE REGULAR
MEETING OF THE UTILITY
COMMISSION OF THE CITY
OF SILOAM SPRINGS, ARKANSAS
HELD ON August 23, 2023**

The meeting was called to order by Commissioner Neff.

Commissioner Neff held the Roll Call and those present were: Weyl, Wiggins, Keck, Neff. Galicia arrived a few minutes later.

City representatives present included: Allan Gilbert, City Administrator; Steve Gorszczyk, Public Works Director; Phil Stokes, Electric Director, Barbara Rivera, Executive Assistant.

Commissioner Neff led the Pledge of Allegiance.

Neff asked for a motion to approve the minutes of the July 27, 2023 meeting. Wiggins made a motion, Neff seconded. Motion passed unanimously.

Phil Stokes provided updates from the Electric Department:
Staff has seen a decrease in the cost of transformers and need to adjust the service extension fee. Analysis shows the extension fee needs to be decreased to \$4,062.24. The Commissioners asked questions. Stokes clarified all points and it was understood that the decrease in fee keeps the city in compliance with Sec. 98-75.1 (b) (1).

Steve Gorszczyk provided updates from the Water/Wastewater Departments:
There is \$150,000 in the 2023 budget for the purchase of a hydro excavation machine. It is more efficient and safer, reduces service interruptions, and provides greater precision.

Wiggins made a motion to approve taking the purchase to the Board of Directors on September 5th. Keck seconded the motion. Motion passed unanimously.

Neff made a motion to adjourn. Galicia seconded. The Commission voted unanimously to adjourn.

ATTEST:

APPROVED:

Renea Ellis, City Clerk, CAMC/CMC

David Neff, Chair

(SEAL)



STAFF REPORT

TO: Utility Commissioners
CC: Allan Gilbert, City Administrator
FROM: Steve Gorszcyk, Public Works Director
DATE: September 20, 2023
RE: Updates

Updates on projects since the last meeting include:

- North water tower painting – Dixie Painting mobilized the week before Labor Day. The tower has a curtain around it and sandblasting began late last week. On Tuesday, September 19th, the curtain was lowered due to the potential for high winds that evening. Photos are attached.
- Maxwell Street sewer – The bid documents were sent to the City Attorney for his review. I asked for review and comments by September 29th. The engineer expects 60 to 90 days to advertise and award, with a Notice to Proceed after the first of the year. This will not affect the Christmas Parade route.
- Smoke Testing – Staff met with Trekk Design Group, who conducted the testing, on September 19th. Trekk provided very useful information with the smoke testing, manhole inspection, and acoustic sounding. Each was mapped out to show areas that will require attention.

Rigging for curtain



Tower with curtain



Sandblasting

