



## OPERATING PROCEDURE FOR SNOW AND ICE REMOVAL ON CITY STREETS

1. **Background:** The City of Siloam Springs owns and operates equipment necessary to ensure that main thoroughfares within the city are safely passable with the use of an appropriate amount of caution.
2. **Purpose:** To establish a policy for employees of the Street Department for responding to call-outs during winter weather events, and to establish a priority list of streets to be cleared.
3. **Responsibilities:** The Public Service Manager and the Street Director will be responsible for adherence to this policy. The Public Service Manager will be responsible to discipline any employee who fails to follow this policy.
4. **Policy:**
  - A. As soon as practicable, upon receiving news of an imminent winter storm, all appropriate equipment shall be brought to a ready state, including, as necessary, moving items into strategic locations.
  - B. As soon as practicable, upon receiving news of an imminent winter storm, staff will begin pre-treatment of bridges & hills with the brine sprayer.
  - C. Upon receiving a call-out from police dispatch, staff will notify dispatch that the call-out was received and that the staff member is proceeding to his assigned work station as soon as possible.
  - D. Upon receiving a call-out from police dispatch, staff will begin snow/ice removal at the location referenced in the call-out, then proceed with snow/ice removal along the streets listed below, according to the assigned priority. The priorities may be changed with approval from the Chief of Police and the Street Director.

### 5. **Snow/Ice Removal Priority Streets:**

#### Primary Sand & Brine Application Areas

##### **Hills/Bridges**

1. Mt. Olive hills (by hospital and City Hall)
2. University by JBU
3. E. Main hill and bridge
4. Dogwood hill and bridge
5. E. Tahlequah hill and bridge
6. Broadway hill
7. Washington hill
8. Maxwell hill
9. Two hills in Country Acres

Primary Sand & Brine Application Areas (Continued)

**Intersections**

- |                                     |                                |
|-------------------------------------|--------------------------------|
| 1. Mt. Olive and Cheri Whitlock     | 18. Holly and University       |
| 2. Mt. Olive and Tahlequah          | 19. Holly and Jefferson        |
| 3. Mt. Olive and University         | 20. Holly and Tulsa            |
| 4. Mt. Olive and Jefferson          | 21. Holly and 412              |
| 5. Mt. Olive and Tulsa              | 22. 412 and Carl               |
| 6. Mt. Olive and 412                | 23. 412 and Elm                |
| 7. Mt. Olive and Kenwood            | 24. 412 and Washington         |
| 8. E. Main and Broadway             | 25. Carl and 43                |
| 9. E. Main and University           | 26. Carl and Cheri Whitlock    |
| 10. Broadway and Alpine             | 27. Carl and Garland           |
| 11. Main and Maxwell                | 28. Carl and Elgin             |
| 12. Main and Hico                   | 29. Hico and Tahlequah         |
| 13. Main and Lincoln                | 30. Mt. Olive and Twin Springs |
| 14. Main and 412                    |                                |
| 15. Cheri Whitlock and Hico         |                                |
| 16. Cheri Whitlock and Lincoln      |                                |
| 17. Cheri Whitlock and Country Club |                                |

Primary Snow Removal Routes

**Plows**

- |                          |                              |
|--------------------------|------------------------------|
| 1. All of Mt. Olive      | 8. Broadway                  |
| 2. University            | 9. Hico                      |
| 3. Holly, north of 412   | 10. Cheri Whitlock           |
| 4. Tulsa                 | 11. All of Kenwood           |
| 5. Dogwood, north of 412 | 12. Jefferson                |
| 6. Tahlequah             | 13. Washington, north of 412 |
| 7. E. Main               |                              |

**Backhoe**

- |  |                                    |
|--|------------------------------------|
| 1. Downtown area (University and Mt. Olive through Washington) | 4. Police Department parking       |
| 2. City Hall parking lot                                       | 5. Fire Station parking            |
| 3. Community Building parking                                  | 6. Siloam Springs Memorial parking |

**Note:** The Highway 412 overpass and the Lincoln Street Bridge will be treated as necessary and in cooperation with the Arkansas State Highway and Transportation Department. Snow removal needs at the Siloam Springs Airport will be addressed in cooperation with Airport staff.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Randy Atkinson, Street/Solid Waste Manager

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Administrator