

Office Use Only

Date Submitted \_\_\_\_\_

Approved By \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_

Permit No. \_\_\_\_\_

Zoning \_\_\_\_\_ H-1DT \_\_\_\_\_



**Questions?  
Call 238-0926**

**SIGN PERMIT APPLICATION**

**BUSINESS INFORMATION**

BUSINESS NAME & OWNER \_\_\_\_\_ PHONE # \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

BUSINESS LICENSE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

PROPERTY OWNER ADDRESS \_\_\_\_\_

**SIGN PERMIT APPLICANT**

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_ E-MAIL \_\_\_\_\_

SIGN INSTALLER \_\_\_\_\_ PHONE # \_\_\_\_\_

**SIGN INFORMATION** (check all that applies)

**Cost: \$10.00 per sign, plus \$1.00 per sq. ft. of sign facing**

- Sign Remodel       Sign Re-facing       Sign Addition (new)       Sign Repair

Sign Type	Dimension	Installed Height	Total Area (sq. ft.)	Number of Signs
___ Joint Identification		Ft.	Sq. ft.	
___ Awning		Ft.	Sq. ft.	
___ Bulletin Board		Ft.	Sq. ft.	
___ Freestanding		Ft.	Sq. ft.	
___ Monument		Ft.	Sq. ft.	
___ Projecting		Ft.	Sq. ft.	
___ Area Identification		Ft.	Sq. ft.	
___ Wall *		Ft.	Sq. ft.	
___ Electronic / LED		Ft.	Sq. ft.	

**\*Wall signs cannot exceed 20 % of the wall area**

All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law.

Note: section 81-27(a): "It is unlawful for any person to erect, repair by more than 50 percent of value, alter, or relocate within the city any sign or other advertising structure as defined in this chapter, except as exempted, without first obtaining a sign permit from the city and payment of the fee as required." 81-27(c) "All permit fees will be doubled if a sign is installed prior to obtaining sign permit approval."

**SIGN APPLICATION ATTACHMENTS**

- Drawing of sign, including sign height and area.
- List of materials.
- Site plan showing sign location on property with setbacks, street right-of-way and property lines. For wall signs, provide wall dimensions.

**ILLUMINATION**

- Direct
- Indirect  
(Call the Electric Dept. at 524-3777)

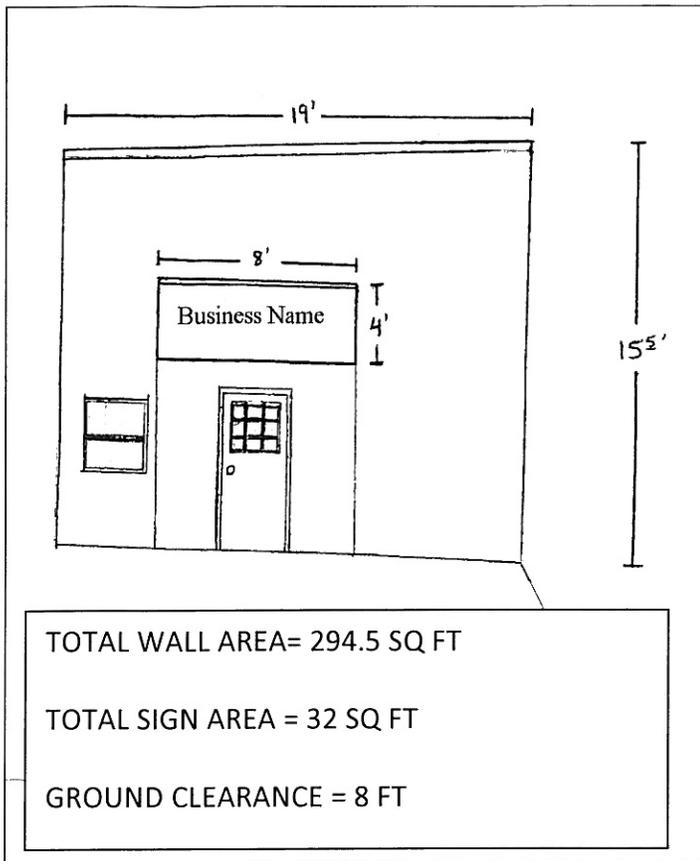
**APPLICANT/REPRESENTATIVE:** I certify under penalty of perjury that the foregoing statements and answers herein made; that all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, are true and correct. I understand that submitting incorrect or false information is grounds for invalidation of this application. I understand that the City may not approve this application, or might set conditions on the approval.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

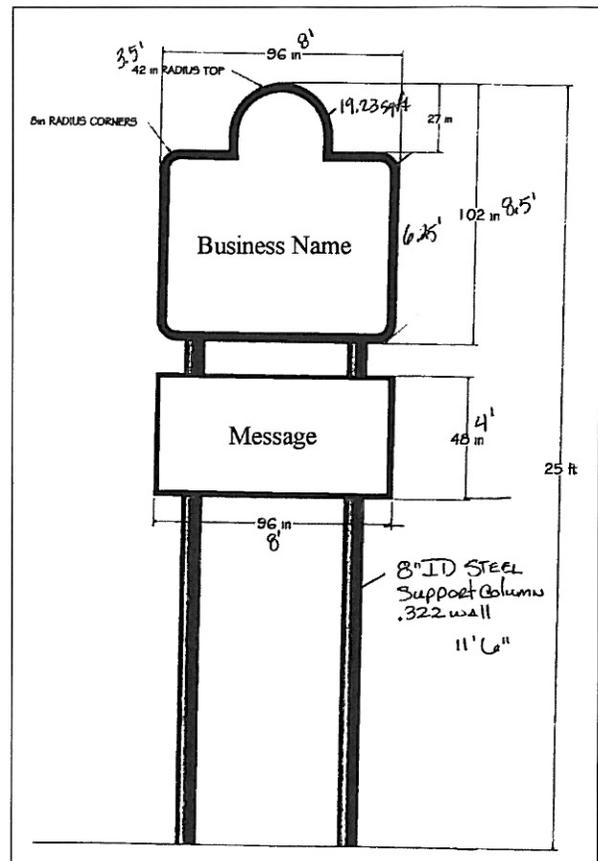
**OWNER:** I, the owner of said property, do hereby consent to allow the applicant to advertise with proper signage as allowed under section 81 of the City of Siloam Springs Municipal Code.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

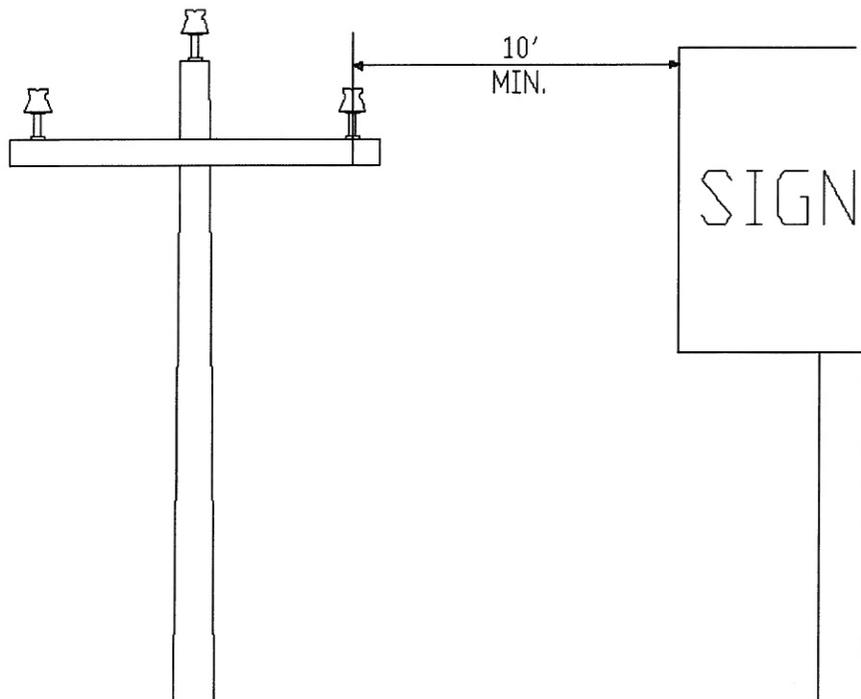
Example of a Wall Sign Diagram



Example of a Freestanding Sign Diagram



Sign Setback for Electric Lines  
Other Setbacks May Apply



SILDAM SPRINGS ELECTRIC DEPARTMENT REQUIREMENT