



**REVISED**

**A G E N D A**  
**SILOAM SPRINGS BOARD OF DIRECTORS**  
**JUNE 21, 2016**

**WORKSHOP: WATER PLANT ASSESSMENT UPDATE 5:30 PM**  
**BOARD MEETING - 6:30 PM ADMINISTRATION BUILDING, 400 N. BROADWAY**

**Workshop: Water Plant Assessment update – 5:30 pm**

**Regular Board of Directors Meeting:**

**Opening of Regularly Scheduled Meeting**

Call to Order

Roll Call

Prayer

Pledge of Allegiance

**Approval of Minutes**

Regular Meeting of June 7, 2016

**I. Public Input**

Items from the Public not on the Agenda (public may address any City business not listed on the agenda)

**II. Presentations**

**A.** Proclamation / Bobby Norwood

**B.** Monty Balk / Meritorious Service Award

**III. Regularly Scheduled Items**

**Contracts and Approvals**

**C.** Detention Pond Dedication / Ashley Park Subdivision

**D.** Vehicle Purchases / Police Department / Superior Auto Group / \$105,519.42

**E.** Amend Surplus Declaration List

**Ordinances**

**F.** Ordinance 16-05 / Waive Competitive Bidding for Property Insurance / Mike Moss Agency / \$84,308.64 / Declaring an Emergency

**G.** Ordinance 16-06 / Amending Chapter 74 of the Municipal Code / Parks and Recreation / 1<sup>st</sup> Reading

**Resolutions**

**H.** Resolution 20 - 16 / Condemnation of 505 E. Benton

**Staff Reports**

**F.** Administrator's Report

**IV. Directors Reports**

**V. Executive Session / Consideration of Employment (Fire Chief)**

**VI. Adjournment**

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CITY OF SILOAM SPRINGS, BENTON COUNTY,  
ARKANSAS, HELD JUNE 7, 2016

The Board of Directors of the City of Siloam Springs, Arkansas, met in regular session at the City of Siloam Springs Administration Building, on June 7, 2016.

The Meeting was called to order by Mayor Turner.

Roll Call: Johnson, Smiley, Burns, Smith, Jones, Coleman –Present  
Beers –Absent

Phillip Patterson, City Administrator; Jay Williams, City Attorney; Renea Ellis, City Clerk; Greg Neely, Fire Chief; James Wilmeth, Police Chief; Don Clark, Community Services Director; Steve Gorszczyk, Public Works Director; Kevin Moore, Project Engineer; present.

Opening prayer was led by Amy Smith.

Mayor John Turner led the Pledge of Allegiance.

A copy of the May 17, 2016 minutes of the regular meeting had previously been given to each Director. A Motion was made by Smiley and seconded by Coleman to accept the minutes. Mayor called for a voice vote. Motion passed unanimously.

The first agenda item was the Open Hearing for Citizens Present.  
Don Cundiff, 601 W. Tahlequah, commented on the financial details pertaining to the purchase of vehicles for the Fire Department in comparison to money spent on other projects.

The next item on the agenda: Proclamation / Purple Heart City. Wayne Dierks, Senior Military Order of the Purple Heart, read the background of the Purple Heart Medal. Mayor read the Proclamation. Ed Barnett presented the plaque. Glen Jones thanked the City for the opportunity.

The next item on the agenda: Surplus Declaration List. Discussion: Renea Ellis, City Clerk, briefed the item. She announced the 1983 F600 wrecker was pulled from the list due to lack of title and a 1994 Jeep Cherokee added; both water services. A Motion to approve the Surplus Declaration List with the deletion and the addition was made by Smiley and seconded by Smith.

Roll Call:

Smiley, Burns, Smith, Jones, Coleman, Johnson –Aye.  
6 Ayes.            No Nays.            Motion passed.

The next item on the agenda: Contract / Wastewater Treatment Plant On-Site Water Reuse Project / Branco Enterprises / \$408,800. Discussion: Steve Gorszczyk, Public Works Director, briefed the item. He stated Branco did the initial installation and is familiar with the facility. A Motion to approve the contract with Branco Enterprises for the Wastewater Treatment Plant On-Site Water Reuse Project in the amount of \$408,800 was made by Burns and seconded by Johnson.

Roll Call:

Burns, Smith, Jones, Coleman, Johnson, Smiley –Aye.  
6 Ayes.            No Nays.            Motion passed.

The next item on the agenda: Purchase Request / Wastewater Treatment Plant Blower / Instrument and Supply, Inc. / \$57,240. Discussion: Steve Gorszcyk, Public Works Director, briefed the item. He explained a lower quote than what the Board previously approved had been received. Don Cundiff, 601 W. Tahlequah, asked why we didn't have back-up machinery or parts. Mayor asked Gorszcyk to report on downstream pollution. Gorszcyk explained it wasn't "pollution" but higher amounts of ammonia and other permitted parameters that were causing the cloudy water. Phillip Patterson, City Administrator, asked how we came to where we are when we originally had 3 blowers in operation and 1 backup. Gorszcyk explained how prior process corrodes inner workings. Mayor asked the expected delivery for the new one. Gorszcyk stated it's an estimated 22 week delivery.

A Motion to approve the purchase of a Wastewater Treatment Plant blower from Instrument and Supply, Inc. at a cost of \$57,240 was made by Burns and seconded by Johnson.

Roll Call:

Smith, Jones, Coleman, Johnson, Smiley, Burns –Aye.

6 Ayes.            No Nays.            Motion passed.

The next item on the agenda: Amendment / Arkansas Community and Economic Development Program Administrative Services Contract / Visionary Milestones, Inc. Discussion: Phillip Patterson, City Administrator, briefed the item. A Motion to approve contract amendment with Visionary Milestones, Inc. for administrative services related to the Gates Corporation's 2012 grant from the Arkansas Economic Development Commission was made by Smiley and seconded by Smith.

Roll Call:

Jones, Coleman, Johnson, Smiley, Burns, Smith –Aye.

6 Ayes.            No Nays.            Motion passed.

The next item on the agenda: Contract / Mt. Olive Street Diet / ARCO Excavation / \$285,000. Discussion: Don Clark, Community Services Director, briefed the item. Smiley asked if the additional \$75,000 came from general reserves. Clark answered yes. A Motion to approve the Mt. Olive Road Diet bid from ARCO Excavation in the amount of \$285,090 and amend the budget for the Mt. Olive Road Diet from \$235,000 to \$310,000 was made by Smiley and seconded by Smith.

Roll Call:

Coleman, Johnson, Smiley, Burns, Smith, Jones –Aye.

6 Ayes.            No Nays.            Motion passed.

The next item on the agenda: Resolution 21-16 / Significant Development Permit / Siloam Springs School District / 1500 N. Mt. Olive. Discussion: Don Clark, Community Services Director, briefed the item. Smith asked if an additional 25,000 square foot will overwhelm the drainage. Clark answered no. A Motion to approve Resolution 21-16 / Significant Development Permit / Siloam Springs School District / 1500 N. Mt. Olive was made by Smiley and seconded by Smith.

Roll Call:

Johnson, Smiley, Burns, Smith, Jones, Coleman –Aye.

6 Ayes.            No Nays.            Motion passed.

Administrator's Report: Phillip Patterson, City Administrator, reported expenditures for blower repair at the Wastewater Treatment Plant in the amount of \$40,654, and for 20 sets of personal protective equipment coats/trousers in the amount of \$38,982 for the Fire department. He then reminded everyone the American Municipal League summer conference is next week, June 15-17, in Little Rock.

Open Hearing of Directors: Mayor reminded everyone we had the Killed In Action Memorial dedication on Memorial Day, and had a tremendous turnout from the staff and the public. He expressed his gratitude for being involved. He stated he attended a Welcome Center commemorative plaque unveiling for former representative Jerry Hinshaw earlier that morning. He then stated a gentleman with the State Parks contacted him and asked if anyone would be interested in doing landscaping or gardening on the property. He stated several people from the Highway Department expressed how impressed they were with the City's maintaining of the grass in the median. Burns echoed the statement of the Mayor regarding the Memorial Day dedication; and thanked everyone for all the efforts. He stated the Purple Heart is important for the next generation to understand. He said he appreciates the City Administrator for reporting a couple things; and stated he forwarded citizens comments to him and they should receive a timely response. Johnson echoed what Burns previously stated regarding the Memorial Day dedication and Purple Heart. He then congratulated the Siloam Springs High School boys and girls soccer teams who are now Class 6A State Champions. He then read an article stating John Brown University received a donation from Hobby Lobby toward their Bachelor of Science and nursing program. He gave an overview of how the Siloam Springs Memorial Hospital was built in memory of citizens killed in World War II and received national recognition at the time it was built. Smith stated her and her family are having discussions regarding Memorial Day and is getting a deep appreciation for the sacrifices made. Smiley gave her condolences to the Robert Hartley family, who was a member of the Planning Commission several years ago. She then reminded everyone of the Tailwaggers' fundraiser, Pouring Cats and Dogs, on June 11<sup>th</sup> from 7-10 am. Coleman reminded everyone his pet project was the Library. He said he went to the Library this morning and looked in on the Summer Reading program. He stated the room in the back was completely filled and has 2 slides shown of the turnout. He went over the statistics of several items comparing them to past and the current year. He said he is looking forward to the installation of the new flag pole and a handicap book-drop. He then spoke about the Memorial Day dedication and stated patriotism is not antique. It makes a better City, State and Country. Lastly he stated he will be asking staff to take a look into an Ordinance regarding beekeeping inside City limits, and compare what other Cities do.

With no further business, Coleman made a motion to adjourn; seconded by Smiley. The Mayor called for a voice vote. All Ayes. Motion passed.

Meeting adjourned.

APPROVED:

ATTEST:

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John Mark Turner, Mayor

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Renea Ellis, City Clerk

{seal}



## STAFF REPORT

To: Phillip Patterson, City Administrator  
From: Don Clark, Community Services Director  
Date: June 9, 2016  
Subject: Detention Pond Dedication / Ashley Park Subdivision

**Recommendation:** Acceptance of Detention Pond dedication in the Ashley Park Subdivision

**Background:** Arvest Bank in Siloam Springs owned several lots in the Ashley Park subdivision, as well as the detention pond located in the subdivision. Currently all of the lots previously owned by Arvest Bank have been sold, but the detention pond (parcel ID# 03-05223-000) was not included in any of the sales transactions. Arvest Bank is requesting to deed the detention pond to the City of Siloam Springs as they no longer have any lots left in the subdivision. This would be in accordance to the City's Storm Water Management and Drainage Manual which states detention ponds in residential subdivisions should be turned over to the City.

**Fiscal Impact:** The only fiscal impact will be City crews mowing and maintaining the property once it's deeded over. Staff does not have an estimate at this time.

**Attachments:**

Letter from Arvest Bank



May 13, 2016

Don Clark  
City of Siloam Springs  
Siloam Springs AR 72761

Dear Mr. Clark:

RE: Conveyance of Retention Pond in Ashley Park Subdivision to the City of Siloam Springs

Arvest Bank owned several lots in the above subdivision including the retention pond. All the lots have been sold with the last sale being on 06/07/2013. Unfortunately, the retention pond (parcel# 03-05223-000) was not included in that sale.

Arvest Bank would like to deed the retention pond to the City of Siloam Springs as they no longer have any lots left in the subdivision. I understand that this request needs to put on the agenda for the next meeting of the City of Siloam Spring's Board. I would appreciate your help in getting it on the agenda and am hopeful that the board will approve this.

Sincerely,

A handwritten signature in blue ink that reads "Roma Gordon".

Roma Gordon  
ORE Specialist  
Arvest Bank Special Assets

Special Assets Division • P.O. Box 1107 • Rogers, AR 72757



**Siloam Springs**  
*It's a natural*

## STAFF REPORT

TO: Siloam Springs Board of Directors  
FROM: Jim Wilmeth, Chief of Police *Jim Wilmeth*  
DATE: 14 JUN 2016  
RE: Vehicle Purchases / Police Department / Superior Automotive Group / \$105,519.42

**Recommendation:** Purchase three (3) patrol vehicles on state contract bid from Superior Automotive Group

**Background:** The Siloam Springs Police Department currently has (10) ten vehicles with more than 100,000 miles, (6) six of which have over 120,000 miles. In an effort to bring down the overall fleet mileage and reduce upkeep and maintenance cost, several of the vehicles will need to be removed from the fleet. To replace those vehicles, three new models appear to meet the department requirements, the 2016 Ford Interceptor Sedan AWD, the 2016 Ford Police Interceptor Utility AWD and the 2016 Dodge Charger Pursuit RWD. In an effort to determine which vehicle will best meet the current and future mission requirements of the City and become the new standard for the Siloam Springs Police Department, it is recommended all three of these vehicles be purchased. Superior Auto Group has been approved to sell vehicles utilizing the Arkansas State Procurement Office state contract, number SP-16-0001, agreement number 4600036123. It is further recommended Superior Auto Group of Siloam Springs be utilized as the State Contract provider for these vehicle purchases. Superior will also complete the police equipment installation.

**Fiscal Impact:** The overall cost of three fully functional police vehicles will be \$100,519.42 and includes interior equipment, radio and graphics. This expenditure is funded from Capital Outlay item 02-01-599999-000 in which \$150,000.00 was budgeted for vehicle purchases. The current balance in this line item is \$117,700.00 from the previous purchase of the 2011 Dodge pickup and the 2011 Ford Taurus. Upon purchase of the three new patrol vehicles the remaining balance will be \$17,280.58.

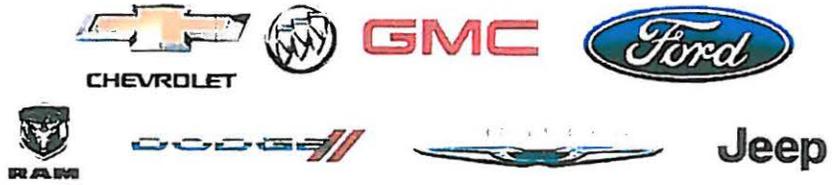
**Attachments:**

2016 State of Arkansas Vehicle Contract/SP16-0001/2016 Vehicles  
Superior Chevrolet Quote/8 JUN 2016  
Arkansas Sign & Banner Quote/10 JUN 2016  
Smith Two Way Radio Quote/13 JUN 2016

STATE OF ARKANSAS  
2016 VEHICLE CONTRACT  
SP-16-0001 / 2016 VEHICLES

Item #	Vehicle Type	Description	Model	Price	Vendor	Vendor #	OA #	MPG City	MPG Hwy
47	PMA	2WD 8-Passenger Standard Sport Utility Vehicle	Ford Expedition	\$30,650.00	North Point Ford	100052169	4600036110	16	22
<b>HYBRID / ALTERNATIVE VEHICLES</b>									
48	HMH	Hybrid-Electric Mid-Size Hatchback	Toyota Prius	\$23,995.00	Steve Landers Toyota	100216887	4600036138	51	48
49	HEA	Chevrolet Volt Plug-in Hybrid	Chevrolet Volt	No Award	No Award	No Award	No Award	No Award	No Award
50	HEB	Nissan Leaf	Nissan Leaf	No Award	No Award	No Award	No Award	No Award	No Award
51	HGX	Ford C-Max Hybrid	Ford C-Max Hybrid	\$21,476.00	Cavanaugh Ford	100163580	4600036121	42	37
52	HMT	Toyota Camry Hybrid	Toyota Camry Hybrid	\$25,517.00	Steve Landers Toyota	100216887	4600036138	43	39
<b>POLICE VEHICLES</b>									
53	JAA	Campus Security Sedan	Chevrolet Cruze LS	\$16,958.00	Cavanaugh Auto World	100047595	4600036125	25	36
54	KAA	Chevy Impala Police Package	Chevy Impala Police Package	\$19,184.00	Landers Chevrolet	100029958	4600036117	18	30
55	LAA	Charger Pursuit Sedan V6	Dodge Charger Pursuit V6	\$23,165.00	Landers Dodge Jeep	100032541	4600036118	18	27
56	LAB	Charger Pursuit Sedan V8 Hemi	Dodge Charger Pursuit V8 Hemi	\$23,165.00	Landers Dodge Jeep	100032541	4600036118	15	25
57	PPV	Chevy Tahoe Police Package RWD	Chevy Tahoe Police Package RWD	\$33,269.00	Bale Chevrolet	100095671	4600036150	16	23
58	KAB	Ford Police Interceptor Sedan AWD	Ford Police Interceptor Sedan AWD	\$23,530.00	North Point Ford	100052169	4600036110	18	25
59	PPW	Ford Police Interceptor Utility Vehicle AWD	Ford Police Interceptor Utility Vehicle AWD	\$25,985.00	North Point Ford	100052169	4600036110	16	21
60	LAC	Chevy Caprice Police Package V8 RWD	Chevy Caprice Police Package V8 RWD	\$25,063.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
61	PSS	Chevrolet Tahoe Special Service Vehicle 4WD	Chevrolet Tahoe Special Service Vehicle	\$35,457.00	Bale Chevrolet	100095671	4600036150	16	28
62	PFW	Chevrolet Police Pursuit Tahoe 4WD	Chevy Tahoe Police Package 4WD High Speed	\$35,886.00	Smith Chevrolet	100059108	4600038096	16	22
<b>BI-FUEL &amp; DEDICATED CNG VEHICLES</b>									
63	PRE	4x4 Ram 2500 Bi-Fuel 3/4 Ton Reg. Cab P/U	4x4 Ram 2500 Bi-Fuel 3/4 Ton Reg. Cab P/U	No Award	No Award	No Award	No Award	No Award	No Award
64	PRF	4x4 Ram 2500 Bi-Fuel 3/4 Ton Crew Cab P/U	4x4 Ram 2500 Bi-Fuel 3/4 Ton Crew Cab P/U	No Award	No Award	No Award	No Award	No Award	No Award
65	PRG	Ford F-250 Bi-Fuel Regular Cab	Ford F-250 Bi-Fuel Regular Cab	No Award	No Award	No Award	No Award	No Award	No Award
66	PRH	Ford F-250 Bi-Fuel Super Cab	Ford F-250 Bi-Fuel Super Cab	No Award	No Award	No Award	No Award	No Award	No Award
67	PRJ	Ford F-250 Bi-Fuel Crew Cab	Ford F-250 Bi-Fuel Crew Cab	No Award	No Award	No Award	No Award	No Award	No Award
68	VAD	Chevrolet CNG 3/4-T Cargo Van (Dedicated)	Chevrolet CNG 3/4-T Cargo Van (Dedicated)	\$31,608.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
69	VAE	Chevrolet CNG 1-T Cargo Van (Dedicated)	Chevrolet CNG 1-T Cargo Van (Dedicated)	\$34,196.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
70	PRI	Chevrolet Bi-Fuel 2500HD Crew Cab P/U	Chevrolet Bi-Fuel 2500HD Crew Cab	\$35,210.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
71	AFA	Chevrolet Bi-Fuel Impala	Chevrolet Bi-Fuel Impala	No Award	No Award	No Award	No Award	No Award	No Award

**Superior**  
AUTOMOTIVE GROUP  
Siloam Springs, AR



June,8,2016

City of Siloam Springs Police Department  
Attn: Lt. Todd Brakeville

Lt. Brakeville,

Below please find the quotes that you requested.

2016 Ford Interceptor Sedan Pursuit, per Item # 58, Arkansas State bid

- 3.7L V6 305HP
- Flex Fuel
- 6 Speed Automatic Transmission
- One Color Paint
- LH Spotlight
- Rear inop, switches, doors, locks
- Power windows and Door locks
- Rear defrost
- Vinyl floor
- Air Conditioning
- All other standard equipment as listed on State Bid

Vehicle Price

\$23530.00

Police Upfit Equipment

\$ 5754.42

Total

\$29284.00 *42*

2016 Ford Police Interceptor Utility AWD

Equipment Group 500A

Single Color

3.7L V6

*TOTAL*  
*1122.00*  
*1122.00*  
*REAR AC*

**Toll Free: 888-528-5398 Fax: 479-524-3150**  
**490 Highway 412 East - Siloam Srpings, AR 72761**

Aux. Climate Control  
Courtesy Lamp disable  
Power Heated mirrors  
Cloth front/vinyl rear seats  
Remote Keyless entry, w/o pad  
Wiring, Grill, Lamp, siren, speaker  
Noise suppression bond straps  
Front headlamp housing pkg.  
Flex Fuel  
LH spotlamp

Vehicle Price  
\$27980.00 -  
Police Upfit Equipment  
\$ 6841.30  
Total  
\$34821.30

Thank you for this opportunity to be of service to the City of Siloam Springs.

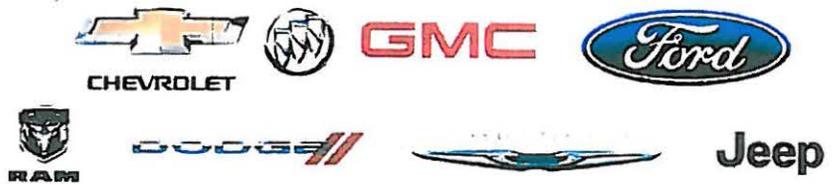
Don Clark  
Fleet / Commercial Director

Superior Automotive Group  
490 Hwy 412 East  
Siloam Springs, AR. 72761  
479-524-3151 Office  
888-528-5398 Toll Free  
479-268-1003 Cell  
[dclark@superiornwa.com](mailto:dclark@superiornwa.com)

# Superior

AUTOMOTIVE GROUP

Siloam Springs, AR



June 8, 2016

City of Siloam Springs Police Department  
Attn: Lt. Todd Brakeville

Lt. Brakeville,

Below, please find the quote you requested.

2016 Dodge Charger Pursuit RWD  
5.7L Hemi V8 Engine  
5 Speed Automatic Transmission  
Alternator, 220 Amp  
Interior: Front Bucket, Cloth, Rear bench, vinyl  
Inoperative Rear Windows, doors, locks and switches  
LH Spotlight  
Power windows & locks, Front operated  
Cruise Control  
Tilt Wheel  
Vinyl Floor Covering  
Air Conditioning  
AM/FM Stereo  
Remote Decklid Release  
Rear backup Camera  
Rear Defroster

Vehicle Price

**23515.00**

Police Equipment Upfit

\$5689.25

Total

\$29204.25

Thank you for this opportunity to be of service to the City of Siloam Springs Police Department.

**Toll Free: 888-528-5398 Fax: 479-524-3150**  
**490 Highway 412 East - Siloam Springs, AR 72761**

## Todd Brakeville

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**From:** Donald Clark <dclark@superiornwa.com>  
**Sent:** Wednesday, June 08, 2016 12:36 PM  
**To:** Todd Brakeville  
**Subject:** Quote  
**Attachments:** Siloam Police.PDF

Lt. Todd Brakeville,  
City Siloam Springs Police Department

Lt. Brakeville,

Attached are the quotes you requested on a 2016 Ford Interceptor Sedan AWD and a 2016 Ford Interceptor Utility AWD.

Below, please find the upfit quotes for the two vehicles individually.

### Upfit for 2016 Interceptor Sedan AWD

Jotto Console	\$320.00
Jotto Partition	\$550.50
Jotto Cupholder	\$ 37.18
Jotto Armrest	\$ 82.14
Jotto 3-12v outlet	\$ 35.03
Jotto Flat Door panels includes window armor	\$314.60
Jotto Rear Bio Seat	\$543.40
Jotto Dual gun Rack	\$276.27
Whelen Controller	\$416.90
Whelen Siren Speaker	\$185.90
Whelen Inner Edge LB	\$647.90
Steamlight Flashlight W/mt.	\$138.00
2- Ion LED Rear Win. mnt.	\$208.00
4- Vertex 4 corner LED	\$303.60
Dominator 8 Rear window	\$445.00
<b>Total Parts :</b>	<b>\$4504.60</b>
<b>Labor:</b>	<b>\$1250.00</b>
<b>Total:</b>	<b>\$5754.42</b>

### Upfit for 2016 Ford Interceptor Utility AWD

Jotto Console	\$300.30
Jotto Partition Lexan	\$643.50
Jotto Cupholder	\$ 37.18
Jotto Armrest	\$ 82.94

Jotto 3-12v outlet	\$ 35.03
Jotto Flat Door panels includes Window Armor	\$356.78
Jotto Bio Seat includes rear barrier	\$925.00
Jotto Dual Gun Rack	\$ 276.27
Whelen Contrller	\$416.90
Whelen Inner Edge LB	\$647.90
Whelen Siren Speaker	\$185.90
Steamlight Flashlight w mt.	\$138.00
Flasher	\$110.00
Dominator 8 LB Rear	\$445.00
Slimlighter Rear Qtr	\$379.00
2- Ion LED	\$208.00
4- Vertex LED 4 corner	\$303.60
Total Parts	\$5491.30
Labor	\$1350.00
Total	\$6841.30

I apologize for the rushed format as time was the factor on getting this to you.

Thank you for your business.

Don Clark  
Fleet / Commercial Director

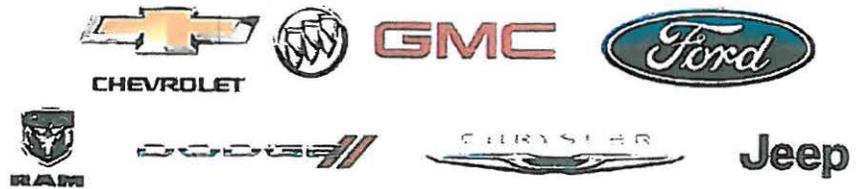
Superior Automotive Group  
490 Hwy 412 East  
Siloam Springs, AR. 72761  
479-524-3151 Office  
888-528-5398 Toll Free  
479-268-1003 Cdclark@superiornwa.com

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# Superior AUTOMOTIVE GROUP Siloam Springs, AR



Lt. Brakeville,

Below, please find the upfit equipment list you requested for a 2016 Dodge Charger Pursuit RWD.

Jotto Console  
Jotto Partition  
Jotto Cup holder  
Jotto Armrest  
Jotto 3-12v outlet  
Jotto Flat Door panels  
includes window armor  
Jotto Rear Bio Seat  
Jotto Dual gun Rack

Whelen Controller  
Whelen Siren Speaker  
Whelen Inner Edge LB  
Streamlight Flashlight W/mt.  
2- Ion LED Rear Win. mnt.  
4- Vertex 4 corner LED  
Dominator 8 Rear window

Total Parts :	\$4439.25
Labor:	\$1250.00
Total:	\$5689.25

Thank you,

Don Clark

Fleet Director  
Superior Automotive Group

**Toll Free: 888-528-5398 Fax: 479-524-3150**  
**490 Highway 412 East - Siloam Springs, AR 72761**

Arkansas Sign and Banner

1914 S Walton Blvd  
 Suite 4  
 Bentonville, AR 72712

# Estimate

Date	Estimate #
6/10/2016	1017254

Name / Address
City of Siloam Springs Police Department Lt. Todd Blakeville 100 US 412 Siloam Springs, AR 72761

P.O. No.	Terms	Project

Item	Description	Qty	Cost	Total
vinyl	Wrap 4 doors on Ford Explorer and install reflective and cut vinyl	1	1,360.00	1,360.00T
vinyl	Wrap 4 doors on Ford Interceptor and install reflective and cut vinyl	1	1,360.00	1,360.00T
vinyl	Wrap 4 doors on Dodge Charger and install reflective and cut vinyl	1	1,360.00	1,360.00T
vinyl	Wrap 4 doors on Crown Victoria and install reflective and cut vinyl	1	1,360.00	1,360.00T
			<b>Subtotal</b>	\$5,440.00
			<b>Sales Tax (9.5%)</b>	\$516.80
			<b>Total</b>	\$5,956.80





**CITY OF**  
**Siloam Springs**  
*It's a natural.*

## STAFF REPORT

TO: Phillip Patterson, City Administrator  
FROM: Renea Ellis, City Clerk *RE*  
DATE: June 14, 2016  
RE: Amend Surplus Declaration List

**Recommendation:** Approve Addition of 1983 Ford to Surplus Declaration List

**Background:** Two weeks ago, the Board approved the Surplus Declaration List. At the time, the 1983 Ford Wrecker title couldn't be found and it was removed from the list. Since that time, the title has been located and staff is requesting the following:

Amend the Surplus Declaration List to include a 1983 Ford Wrecker, VIN 1FDNF60H7DVA44949 from Water Services.

**Fiscal Impact:** Unknown at this time.

**Attachments:**  
None



CITY OF  
**Siloam Springs**  
*It's a natural*

## STAFF REPORT

TO: Phillip Patterson, City Administrator  
FROM: Christina Petriches, Finance Director  
DATE: 6/13/16  
RE: Ordinance 16-05 / Waive Competitive Bidding for Property Insurance / Mike Moss Agency / 84,308.64 / Declaring an Emergency

**Recommendation:**

- Approve Ordinance No. 16-05, suspend the rules and read by title; (only one reading required)
- Declare an emergency.

**Background:** After a thorough review of the coverages by both Moss Insurance Agency and Arkansas Municipal League (AML) insurance, staff is recommending continuing with Moss Insurance. A detailed comparison is attached.

The main reasons for not using AML insurance are that it replaces the City's assets at a depreciated value and will not cover the cost to reconstruct or replace documents destroyed. Using a depreciated value means that the City will have to pay the difference between what the insurance will cover and the cost of the new asset. AML will be the one to determine the depreciated value.

Moss covers the cost to replace assets at the full replacement cost and reconstruct or replace documents destroyed. Additionally, both companies provide insurance through Alliant. The result is that for a minimal difference in premium, the City is receiving a better value through Moss Insurance.

**Fiscal Impact:** The insurance quote for 2016-2017 from Moss is \$84,308.64. The insurance that could be attained from AML would cost the City \$83,206.

**Competitive Bidding Waiver:** For the reasons set forth above, I certify that brokering property insurance through the Mike Moss Agency constitutes an exceptional situation whereby the requirements of competitive bidding are not feasible pursuant to §14-48-129 of the Arkansas State Statutes and §2-223 of the City Code. I therefore recommend that you approve Ordinance No. 16-05 authorizing a waiver of the competitive bidding requirements and selecting the Mike Moss Agency to broker our property insurance on a sole-source basis.

Phillip Patterson, City Administrator

**Attachments:**

Insurance comparison  
Ordinance No. 16-05

## Comparison of Insurance Coverage Provided by Moss Insurance and Arkansas Municipal League

Line of Coverage	Moss Insurance	AML
Replacement cost	Yes	No - we will be subject to whatever the costs are to pay over and above depreciation
Depreciation cost	Yes	May be 50% of the materials only - depreciation rates also correspond to use-if old building is kept in good workable condition then it might be covered.
Per Occurrence deductible	Yes	No
Valuable papers & records including cost to re-create	Yes	No coverage encourage digitalization of papers
Builders Risk coverage provided at no cost if started within policy period	Yes, will appraise and add to policy at renewal	As soon as we have the keys, they will prorata to the end of the contract
Additional buildings added at no charge if added within policy period	Yes	Same as above
Boiler & machinery coverage included	Yes, covered under its policy but also may be covered under another general policy	
Terrorism coverage	Yes	
Business interruption & extra expense	Yes	Coverage for power plants is excluded
\$1,000,000 unscheduled landscaping, trees, and athletic field subject to \$25,000/25 gallon maximum per item	Yes	No coverage but may cover if ADEQ certified
Coverage for above and underground storage tanks	Yes	No coverage but may cover if ADEQ certified
Earthquake limited to \$5mil with a \$25,000 deductible	Yes	
Currency covered under Money & Security on a named peril basis: fire, wind, hail, explosion, smoke, lightening, riot, civil commotion, impact on aircraft or objects falling there from, impact by vehicles, water damage and theft (other than an employee)	Yes	No
Flood	Yes	Optional \$50,000,000 ded per occurrence
Cash	Yes	Excluded because it is covered under the State Fidelity bond up to \$300K
Indirect or consequential loss of any kind	Yes	Excluded
24 hour waiting period for service interruption	Serviced next day	Based on how quickly they can respond-should be next day
Unscheduled fine arts, animals (like our animals at the animal shelter and our police canine)	Yes	Not to exceed \$50K / unscheduled animal per occurrence.
\$2M in unscheduled streets, sidewalks, street lights, traffic signals, culverts etc covered after \$500,000 deductible	Yes, but coverage is excluded if FEMA provides funds	
Earthquake coverage- \$25,000 ded upto \$5M	Yes	
<b>Optional Coverage:</b>		
Cyber Enhancement Option includes credit & identity monitoring	Included in base coverage	Included in base coverage
Crime Insurance Program includes theft, forger or alteration etc.	Included in base coverage	Included in base coverage
Re-Insurance	Yes, 21 non-admitted carriers and 6 admitted carriers including Lloyd of London, all with A+ or better ratings.	Yes, uses Alliant as reinsurer so has the same coverage; 21 non-admitted carriers and 6 admitted carriers including Lloyd of London, all with A+ or better ratings. Previously told just Travelers
Trust	No	The MPP(Municipal Property Program) program reserves (only) are 8.5 million (+-) at this time. Total reserves would exceed the city's TIV of \$58.6 million.

**NOTE: Where there is no data, the information was absent or unclear and no response was given by insurance provider.**

**ORDINANCE NO. 16-05**

**AN ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE MIKE MOSS AGENCY FOR THE PROVISION  
OF PROPERTY INSURANCE FOR THE CITY, WAIVING  
THE REQUIREMENT OF COMPETITIVE BIDDING AND  
DECLARING AN EMERGENCY**

**WHEREAS**, it is in the public interest that the City of Siloam Springs maintain uninterrupted property insurance coverage; and

**WHEREAS**, the City must move quickly to obtain necessary insurance to cover its ongoing risk and minimize the potential for significant financial loss, and

**WHEREAS**, Ark. Code Ann. §14-58-304 provides that the purchase of all types of insurance by cities of the first class be governed by the provisions of Ark. Code Ann. § 14-58-303 regarding competitive bidding, and Ark. Code Ann. §14-58-303(b) (2) (B) provides that the Board of Directors may, by ordinance, waive the requirements of competitive bidding in exceptional situations where the bidding procedure is deemed not feasible or practical; and

**WHEREAS**, the Mike Moss Agency has sought competitive quotes from various insurance providers on the City's behalf, and has secured offers of coverage having sufficient scope and in such amounts as desired by staff; and

**WHEREAS**, the need to make a provision for property insurance is immediately necessary to protect the health, safety and welfare of the citizens of the City.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY OF SILOAM SPRINGS, ARKANSAS:**

**SECTION 1. *Authorization.*** The City Administrator or his designee is hereby authorized to negotiate with the Mike Moss Agency to contract for the provision of City property insurance coverage. The Mayor is authorized to sign any necessary contracts for said insurance if the contract amount exceeds the Administrator's lawful spending authority.

**SECTION 2. *Waiver.*** The requirement of formal competitive bidding regarding these contracts is hereby deemed not feasible or practical, and is therefore waived.

**SECTION 3. *Repealer and severability.*** Prior Ordinances in conflict with the provisions enacted herein are repealed to the extent of the conflict. If any provision of a section of this Ordinance or the application thereof to any person or circumstances is held invalid by a court of competent jurisdiction, the invalidity does not affect the provisions or applications of the section or related sections which can be given effect without the invalid provision or application, and to this end the provisions are severable.

**ORDINANCE NO. 16-05, PAGE 2**

**SECTION 4. *Emergency Clause.*** The need to enter into this contract and provide this insurance for the City is immediate and necessary for the health, safety, and welfare of the citizens of the City. Therefore, an emergency is hereby declared to exist and this ordinance shall be deemed in full force and effect from and after its passage by the Board of Directors and approval by the Mayor.

**Ordained and Enacted** this \_\_\_\_ day of June, 2016.

Approved:

\_\_\_\_\_  
John Mark Turner, Mayor

ATTEST:

\_\_\_\_\_  
Renea Ellis, City Clerk

(seal)



**CITY OF**  
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## STAFF REPORT

To: Phillip Patterson, City Administrator  
From: Don Clark, Community Services Director  
Date: June 14, 2016  
Subject: Ordinance 16-06 / 1<sup>st</sup> Reading / Amend Chapter 74 / City Municipal Code

**Recommendation:** Place Ordinance 16-06 on it's \_\_\_\_\_ (1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup>) reading, suspending the rules and reading by title only.

**Background:** The City of Siloam Springs has recently added a Kayak Park on the Illinois River, the Eliana Chacon Memorial Park on the south side of town, and is currently expanding recreational opportunities at City Lake and other facilities.

With increased parkland area and public usage, the potential for unsafe, undesirable and damaging activity also increases and currently there is nothing in the City Municipal Code to address this challenge. In order to address this, City staff requests the adoption of additional park rules to clarify for patrons the range of permitted activities, and to prohibit conduct that endangers safety, property and/or overall enjoyment of City parks and recreational facilities.

A few of the additions to Chapter 74 are listed below.

- Protection of park property – no person shall willfully damage any park property whatsoever.
- Refuse and trash disposal – no person shall dump, deposit, or leave any type of trash in a park except in proper receptacles.
- Alcoholic Beverages – no person shall bring alcoholic beverages into a park.
- Fireworks & Explosives – no person shall bring into the park, or set off any type of firework or explosive.
- Enforcement – gives the City the right to eject any person violating the rules and regulations of the parks from the premises.

**Fiscal Impact:** Staff is unaware of any fiscal impact at this time.

**Attachments:**

Ordinance 16-06

## ORDINANCE NO. 16-06

### AN ORDINANCE AMENDING CHAPTER 74 OF THE SILOAM SPRINGS MUNICIPAL CODE; ESTABLISHING PROTECTIONS FOR PARK PROPERTY AND PATRONS.

**WHEREAS**, the City of Siloam Springs has recently added the Eliana Chacon Memorial Park on the south side of town and Kayak Park on the Illinois River, and is currently expanding recreational opportunities at City Lake and other facilities; and

**WHEREAS**, with increased parkland area and public usage, the potential for unsafe, undesirable and damaging activity also increases; and

**WHEREAS**, to address this challenge, City staff requests the adoption of additional park rules to clarify for patrons the range of permitted activities, and to prohibit conduct that endangers safety, property and/or overall enjoyment of City parks and recreational facilities;

**Now Therefore:**

**Be It Enacted, by the Board of Directors of the City of Siloam Springs, as follows:**

#### SECTION I.

**THAT** Chapter 74 of the City Code ("Parks and Recreation") is hereby amended as follows:  
(All language is new.)

Section 74-188 ----- 74-199. Reserved.

#### ARTICLE VII. – PROTECTION OF PARK PATRONS AND PROPERTY

##### **Sec. 74-200. - Definitions**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Director** means the director of parks and recreation.

**Park** means a park, cemetery, playground, recreation center or any other area in the city, owned or leased by the city and devoted to recreation.

##### **Sec. 74-201. - Protection of park property.**

No person shall willfully mark, deface, disfigure, tamper with, displace or remove any buildings, tables, benches, fireplaces, trees, shrubs, flowers, or any other park property or appurtenances whatsoever, either real or personal. No structure, booth, tent or stall shall be erected on park property for any purpose without permission from the director or by registered participants in an authorized festival or special event. Temporary (less than 24 hour) use of shade structures or day tents having three or more open sides is hereby excepted.

##### **Sec. 74-202. - Refuse and trash disposal.**

No person shall dump, deposit or leave any bottles, broken glass, ashes, boxes, cans, rubbish, waste, dog excrement, garbage or other trash of any nature in a public park, except in proper receptacles where these are provided; where receptacles are not so provided, all

such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

**Sec. 74-203. - Traffic regulations.**

No person shall fail to comply with all provisions of state law and all provisions of city ordinances, relative to equipment and operation of motor vehicles. No person shall drive a motor vehicle on any park area except roads or parking areas, and no person shall park a motor vehicle on any park area except in designated parking lots or such other areas as may, on occasion, be specifically designated as temporary parking areas by the director.

**State Law reference**— Uniform Act Regulating Traffic on Highways of Arkansas, A.C.A. § 27-49-101 et seq.

**Sec. 74-204. - Disorderly and unlawful conduct prohibited.**

No person shall engage in any disorderly conduct or any other unlawful behavior as defined and prohibited by state law.

**State Law reference**— Riots, disorderly conduct, etc., A.C.A. § 5-71-101 et seq.

**Sec. 74-205. - Alcoholic beverages.**

No person shall bring alcoholic beverages into a park, nor shall any person drink alcoholic beverages at any time in a park.

**State Law reference**— Arkansas Alcoholic Control Act, A.C.A. § 3-1-101 et seq.

**Sec. 74-206. - Fireworks and explosives.**

No person shall bring into a park, or have in his possession, or set off or otherwise cause to explode in a park, any firecrackers, torpedoes, rockets or other fireworks or explosives, or discharge them or throw them into any park area from land or a highway adjacent thereto. This section shall not apply to fireworks displays lawfully authorized by the fire official pursuant to this Code.

**State Law reference**— Fireworks, A.C.A. § 20-22-701 et seq.

**Sec. 74-207. - Building of fires.**

Wood or charcoal fires (except in cooking grilles provided by the city) are prohibited in all City Parks. Gas or self-contained liquid fuel cooking stoves may be used. No person shall build or attempt to build a fire in a park except in such areas and under such regulations as may be designated by the director in accordance with uniform city standards. The City reserves the right to ban or restrict fires under circumstances deemed unsafe by the director, City Fire Marshall or their designees.

**Sec. 74-208. - Merchandising.**

No person shall expose or offer for sale in a park any article or thing. Exception is here made as to any regularly contracted concessionaire acting by and under the authority and regulation of the director in accordance with uniform city standards, or as otherwise specifically permitted in conjunction with a recognized City festival or special event.

**Sec. 74-209. - Dogs.**

No person shall cause or permit any dog owned by him or under his control or custody to enter any park where a sign is posted bearing the legend "No Dogs Allowed," or other words to that effect. In park areas where dogs are permitted, all such dogs shall at all times

be kept under reasonable control by means of a leash unless in an area designated by the city as a "dog park" or "dog run." This section shall not apply to any dog which is used as a guide dog for a blind person, to a signal dog for a deaf or hard of hearing person, or to a service dog for a physically handicapped person. This section shall not apply to dogs used for law enforcement purposes by authorized officials.

**Sec. 74-210. - Park closing hours.**

Public parks shall be closed between the hours of 11:00 p.m. and 5:30 a.m. Any public park or any section or part of any public park may be closed to the public by the director or the chief of police during designated hours as the director or chief of police shall find necessary pursuant to uniform city standards. Appropriate signs shall be posted advising the public the hours during which parks are closed, and no person shall be in any park during said closed hours, nor shall any vehicle be left in the park during closed hours. Said closed hours shall not apply to organized activities such as baseball or soccer games authorized by the director.

**Sec. 74-211. - Rules and regulations.**

The director may, by suitable rules and regulations, implement the provisions of this article. The director may set aside park areas for specific recreation activities, prohibit certain activities in parks or in certain areas of parks, and provide for the issuance of licenses and permits, under suitable conditions, for the carrying on of special events, and unusual or dangerous recreational activities. All such rules and regulations shall have the same force and effect as the provisions of this article after their approval by the Board of Directors.

**Sec. 74-212. - Enforcement.**

The manager or his designee and the police department shall enforce the provisions of this article and shall have the authority to eject from any park, any person acting in violation of this article, or in violation of any rules or regulations adopted pursuant thereto. The manager of parks and recreation, any parks and recreation employee or any officer of the police department, shall have the authority to remove any person acting in violation of this article and to cause any such person or persons to leave the park or recreation area.

**Sec. 74-213. - Penalties.**

Any person violating any of the provisions of this article shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in accordance with Section 1-7 of the Municipal Code.

**Sec. 74-214. - Legal remedies.**

The city is specifically authorized to seek civil and criminal monetary restitution for damage or destruction of facilities or property on city facilities.

**Section 74-215 ----- 74-299. Reserved.**

**SECTION II.**

Repealer and severability.

Prior Ordinances in conflict with the provisions enacted herein are repealed to the extent of the conflict as of the effective date of this Ordinance. If any provision of a section of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect the other provisions or applications of the section or related sections which can be given effect without the invalid provision or application, and to this end the provisions are severable.

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
John Mark Turner, Mayor

\_\_\_\_\_  
Renea Ellis, City Clerk

(SEAL)



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## STAFF REPORT

To: Phillip Patterson, City Administrator  
From: Randal Clark, Building Official  
Date: June 13, 2016  
Subject: Resolution 20-16 / Condemnation of 505 E. Benton Street

**Recommendation:** Approval of Resolution No. 20-16 condemning 505 E. Benton Street

**Background:** The structure at 505 E. Benton Street was involved in a fire on January 29<sup>th</sup>, 2015. The site has remained untouched since the fire, and the structure is non-repairable. A certified letter was sent October 27, 2015 to the owner for mitigation. The City received reply was received from the aunt of the owner who lives next door. The aunt has stated the owner desires to remove the structure; however, no action has been recorded for the removal since her initial reply.

Since the property and structure has remained in its current state for over sixteen months, with no effort from the owners to remove the structure, City staff believes it to be in the best interest of the neighbors and other residents on Benton Street to move to condemn the structure.

Upon approval of the resolution a certified copy of the resolution will be mailed to the owner and a copy will be posted on the condemned structure. If the structure has not been torn down and removed within 30 days, the city will proceed to remove the structure in accordance with Siloam Springs Municipal Code Chapter 18 Article III.

**Fiscal Impact:** If the property owner does not tear down the condemned property, the City will remove the structure and place a lien against the property until fully reimbursed. The fiscal impact for removing the structure estimates around \$4,800.00. This expenditure will be paid from existing funds in the Code Enforcement Division's budget.

**Attachments:**

Resolution 20-16

**RESOLUTION NO. 20-16**

**A RESOLUTION CONDEMNING CERTAIN PROPERTY AT 505  
EAST BENTON STREET IN THE CITY OF SILOAM SPRINGS**

**WHEREAS**, Chapter 18, Article III, of the Siloam Springs City Code allows for the condemnation of property located within the City limits that has become a nuisance and detrimental to public welfare; and

**WHEREAS**, the City of Siloam Springs, Arkansas has notified the owner of the below described property as to the unsightly, unsafe and hazardous condition of the property and said owner has failed and refused to remedy same;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF SILOAM SPRINGS, ARKANSAS:**

**Section 1:** That the City of Siloam Springs, Arkansas hereby declares the below described property to be a nuisance, detrimental to the public welfare and condemns same, ordering that the nuisance be removed and abated in compliance with Chapter 18, Article III, of the Siloam Springs City Code.

**Section 2:** The description of the property is as follows:

Description of House: 505 E. Benton St., Siloam Springs, AR  
County Property ID Number: 03-00888-000

Name of Owner: Colburn, Roy Adam & Emily Dawn  
403 Siloam Pl.  
Siloam Springs AR 72761-2725

Reason for Condemnation:

Older single-story home with significant fire damage. Home is not lived in and in disrepair. The structure is in danger of collapse and a haven for vermin. The detached outbuilding/garage is currently unsound and unfit for use. Neither structure is economically repairable.

**Section 3:** After giving notice and observing such waiting periods as required by law, the City Administrator or his designee is authorized to take such steps and expend such funds as may be reasonably necessary to abate the above described nuisance, and to levy such penalties and impose such liens as authorized by State law or City ordinance.

**Done and Resolved** this 21<sup>th</sup> day of June 2016.

Attest:

Approved:

\_\_\_\_\_  
Renea Ellis, City Clerk

\_\_\_\_\_  
John Mark Turner, Mayor

{Seal}